**SHORT GUIDELINES
for Presentation of Open Educational Resources to internal users (internal testing of OERs)**

WP2.1 “Innovation Management in Low- and Middle-Income Countries” and
WP2.2 “Inclusive and Grassroots Innovation”

**Objective**: Verify the quality of the learning material developed within WP2.1 and WP2.2

**Threshold**: At least 20 users per PC HEI should be involved (users are not defined in the project proposal, therefore you can involve any internal stakeholders, e.g. students, academic staff, researchers, librarians)

**Format**: Different options are possible:

* Ask students and/or colleagues to engage with the learning material (several lectures of your choice) themselves: use the materials for independent learning;
* Conduct a workshop (face-to-face or online) on selected topics: use the materials for trainer-guided learning.

Whatever format is used, please, collect participants feedback about the OERs (the feedback form is provided below).

**Evidence**: List of participants, short report on how the activity was organized, completed evaluation forms (either forms completed by the participants, or one form completed by project team members summarizing the feedback shared by the participants).

**Recommended deadline**: End of March 2021

**SHORT GUIDELINES
for** **Intra-institutional Training of Trainers in each PC HEI (WP2.6)**

**Objective**: Prepare faculty members and researchers to teach/ train in the field of innovation management and inclusive innovation, thus ensuring sustainability of the project results (OERs).

**Content**: OERs WP2.1 “Innovation Management in Low- and Middle-Income Countries” and
WP2.2 “Inclusive and Grassroots Innovation”; WP2.3 Trainers’ Toolkits accompanying the OERs; WP2.4 Resource Pack on Entrepreneurship and Social Entrepreneurship Education.

**Threshold**: At least 10 participants per PC HEI should be involved
(Faculty members, training staff, researchers, managerial staff, PhD students, students interested in entrepreneurship and innovation)

**Format**: Different options are possible:

* Face-to-face workshop in the Innovation Hubs
* Online workshop (if Covid restrictions do not allow gathering of people)

Whatever format is used, please, collect feedback about the effectiveness of the training (indicative questionnaire is provided below)

**Evidence**: List of participants, short report on how the activity was organized, pictures or screenshots, evaluation forms (either forms completed by the participants, or one form completed by project team members summarizing the feedback shared by the participants).

**Recommended deadline**: End of March 2021

Erasmus+ Programme: Capacity Building in Higher Education

African Higher Education Leadership in Advancing Inclusive Innovation for Development / AHEAD(Project no. 585919-EPP-1-2017-1-RO-EPPKA2-CBHE-JP)

**Feedback form: Evaluation of Open Educational Resources (OER)** **in the field of Innovation Management (WP2.1) and Inclusive & Grassroots Innovation (WP2.2)**

Thank you for engaging with the AHEAD learning materials! We shall be grateful if you find a few minutes to complete this feedback form.

|  |  |
| --- | --- |
| University: |  |
| Name of participant (optional): |  |
| Position of the participant at the University: |  |
| What OER have you reviewed/ studied?(tick all that apply) | * Innovation Management
* Inclusive & Grassroots Innovation
 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **№** | **Criteria** | **Yes** | **Partially** | **No** | **Comments** |
|  | The OER provides a basic but comprehensive introductory learning material on the topic of innovation management / inclusive and grassroots innovation. |  |  |  |  |
|  | It can be used by learners without prior knowledge on the topic. |  |  |  |  |
|  | It is relevant to the innovation and economic context in low- or middle-income countries. |  |  |  |  |
|  | The information about intended learning outcomes is sufficient for users and lecturers to assess the effectiveness of learning. |  |  |  |  |
|  | The OER is clearly structured into self-standing lectures and can be easily disintegrated into training material on narrower topics. |  |  |  |  |
|  | The list of additional readings after each lecture is relevant and provides a good reference for deepening the knowledge on the given topic. |  |  |  |  |
|  | The self-assessment tests cover the main discussion points of the lectures. |  |  |  |  |
|  | The OER is written in good academic English, is readable and accessible for a number of stakeholders, in particular researchers, faculty and students. |  |  |  |  |
|  | The OER complies with the requirement of academic honesty (e.g. clear referencing and citation). |  |  |  |  |

**Thank you for your feedback!**

Erasmus+ Programme: Capacity Building in Higher Education

African Higher Education Leadership in Advancing Inclusive Innovation for Development / AHEAD **(**Project no. 585919-EPP-1-2017-1-RO-EPPKA2-CBHE-JP)

**INTRA-INSTITUTIONAL TRAINING OF TRAINERS (WP2.6)
Post-training questionnaire**

Thank you for your participation in the AHEAD Train the Trainer workshop! We shall be grateful if you find a few minutes to complete this questionnaire.

|  |  |
| --- | --- |
| University: |  |
| Name of participant (optional): |  |
| Position of the participant at the University: |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **№** | **Following this training, how would you rate:****(1 = “very basic” and 5 = “advanced”)** | **5** | **4** | **3** | **2** | **1** |
|  | Your level of knowledge in the areas of innovation systems, innovation process, types of innovation, knowledge transfer, and innovation management? |  |  |  |  |  |
|  | Your level of knowledge in the area of inclusive and grassroots innovation? |  |  |  |  |  |
|  | Your level of knowledge in the area of entrepreneurship and social entrepreneurship education? |  |  |  |  |  |
|  | Your preparedness to design, organize or deliver training in the area of innovation management? |  |  |  |  |  |
|  | Your preparedness to design, organize or deliver training in the area of inclusive and grassroots innovation? |  |  |  |  |  |
|  | Your level of knowledge in the design, delivery and assessment of entrepreneurship and social entrepreneurship education? |  |  |  |  |  |
| **№** | **How would you rate the relevance of the training sessions to:****(1 = “not very relevant” and 5 = “very relevant”)** | **5** | **4** | **3** | **2** | **1** |
|  | Our national context |  |  |  |  |  |
|  | Our University and its priorities |  |  |  |  |  |
|  | Your teaching or work duties and plans |  |  |  |  |  |
| **№** | **How would you rate the overall quality of:****(1 = “low quality” and 5 = “high quality”)** | **5** | **4** | **3** | **2** | **1** |
|  | The training session |  |  |  |  |  |
|  | The trainers’ work |  |  |  |  |  |
|  | The training/ learning materials |  |  |  |  |  |
|  | **How do you intend to multiply the results of this training within your institution (or outside of it) or otherwise use and exploit the learning materials? Please, choose one of the answers below and write your response in the field “other”.** |
|  | a) I will consider using these learning materials in my teaching.b) I will recommend these learning materials to PhD students who are working in relevant fields.c) I will transfer the lessons learned to staff in my department.d) I can promote some of the discussed approaches in conferences and meetings with other universities.e) Other (please, explain): |
|  | **Please, share any additional observations or impressions regarding the training:** |
|  |  |
|  | **Please, share any recommendations about what should be done to improve such training in the future:** |
|  |  |

 **Thank you so much for your feedback and participation in the training!**

***Note for partners****: Questions 1-6 can be modified depending on the content of your training session (e.g. if you choose only some parts of the OERs to present at the training)*