

THE CATHOLIC UNIVERSITY OF EASTERN AFRICA

INVITATION FOR APPLICATIONS FOR MASTERS, POSTGRADUATE, UNDERGRADUATE, DIPLOMA & CERTIFICATE REGULAR PROGRAMMES FOR AUGUST 2008 - INTAKE

FACULTY OF LAW

1. Bachelor of Laws

MINIMUM ADMISSION REQUIREMENTS

- Kenya Certificate of Secondary Education with a minimum mean grade of **B (plain)** or equivalent; **OR**
- Kenya Advanced Certificate of Examination with a minimum of 2 Principal Passes and a subsidiary in the general paper with a total of 10 points or equivalent; **OR**
- A diploma or professional certificate in a relevant discipline from an institution recognized by the Senate; **OR**
- A Bachelor's degree from a recognized University; **AND**
- A minimum grade B in English at KCSE or the equivalent; **OR**
- Any other qualification accepted by the university Senate as equivalent to any of the above.

FACULTY OF COMMERCE

1. Bachelor of Commerce with the following options:

• <i>Accounting</i>	• <i>Human Resources Management</i>
• <i>Finance</i>	• <i>Banking and Financial Services</i>
• <i>Marketing</i>	• <i>Management</i>

MINIMUM ADMISSION REQUIREMENTS

4-Year Programme

- Kenya Certificate of Secondary Education with a minimum mean grade of C+ with a minimum grade of **C Plain** in Mathematics and English or the equivalent; **OR**

- A Principal pass in the Kenya Advanced Certificate of Education (A-Levels) or GCE A-Level with a credit pass in Mathematics and English in the Kenya Certificate of Secondary Education (O-Level) or the equivalent;. **OR**
- A one year diploma from a recognized institution with at least a mean grade of C (plain) and a grade C Plain in Mathematics and English in the Kenya Certificate of Secondary Education or its equivalent.

3-Year Programme

- 2 year Diploma (from recognized institutions) or 2 principal passes in Kenya Advanced Certificate of Education (A-Levels) with at least a mean grade of C (plain) in the Kenya Certificate of Secondary Education or its equivalent and a C plain or a credit pass in Mathematics and English.
- Advanced Diploma in ABE with at least a mean grade of C (plain) and a grade C (Plain) in Mathematics and English in the Kenya Certificate of Secondary Education or its equivalent.
-

2-year programme (available only in the evening during the May, September and January Intakes)

- Certified professional courses such as ACCA, CFA, CPS, CIPS, CPA, ACII, CIM, CIMA (Post graduate level) AKIB and holders of higher Diplomas by Kenya National Examination Council or their equivalent.
- Higher/Advanced Diploma or first degree in related area with at least a mean grade of C (plain) in the Kenya Certificate of Secondary Education or its equivalent.

2. Master of Business Administration with specialization in any of the following:

• Strategic Management	• Human Resource Management
• Financial Management	• Electronic Commerce
• Marketing Management	• Entrepreneurship

MINIMUM ADMISSION REQUIREMENTS

- A Bachelor’s degree from a recognized university with at least an upper second class honours; **OR**

- A Bachelor’s degree from a recognized university with a minimum of a Lower second class honours and at least 2 years work experience in a relevant area or full professional qualification in a relevant area; **OR**
- Any other qualification accepted by the university Senate as equivalent to any of the above.

FACULTY OF ARTS AND SOCIAL SCIENCES

Diploma Programme

1. **Advanced Diploma in Project Planning and Management of Development Projects**

Undergraduate Programmes

2. **Bachelor of Arts in any of the following:**

1. Geography	3. Philosophy
2. History	4. Religious Studies

3. **Bachelor of Arts in Philosophy with either :**

1. Sociology	3. Economics
2. Political Science	4. Anthropology

4. **Bachelor of Arts in Social Sciences with specialization in any of the following areas:**

1. Economics	4. Political Science
2. Sociology	5. Social Work
3. Anthropology	

POSTGRADUATE PROGRAMMES

1. **Postgraduate Diploma in Planning and Management of Development Projects**
2. **Master of Arts in Religious Studies**
3. **Master of Arts in Philosophy**
4. **Doctor of Philosophy in Religious Studies**

ENTRY REQUIREMENTS

DIPLOMA PROGRAMME(S)

- An ordinary Diploma from a recognized institution or the equivalent; **AND**
- Kenya Certificate of Secondary Education with the minimum mean grade of C (Plain) or the equivalent.

UNDERGRADUATE PROGRAMMES

- Kenya Certificate of Secondary Education with the minimum mean grade of C+ (Plus) or the equivalent; **OR**
- Kenya Advanced Certificate of Education with a minimum of 2 principal passes or the equivalent; **OR**
- A Diploma from a recognized institution or the equivalent; **AND**
- Meet the respective departmental requirements for the subjects applied for.

POSTGRADUATE DIPLOMA

A Bachelor's Degree in any field from a recognized university.

MASTERS PROGRAMMES

- A Bachelor's Degree with at least an Upper Second Class Honours in a relevant field from a recognized university.
- In exceptional cases, a Bachelor's Degree with a Lower Second Class Honours in a relevant field from a recognized university with extensive work experience in a related field.

Ph.D PROGRAMMES

- A Master's Degree in a relevant field from a recognized university.

SHORT TERM COURSES

Bridging Course in English (8 weeks)

ENTRY REQUIREMENTS

Applicants who do not satisfy specific departmental entry requirements in English but have a minimum mean grade of C+

FACULTY OF SCIENCE

1. Bachelor of Science in any of the following areas:

- Mathematics
- Computer Science
- Biology
- Chemistry
- Physics

2. Master of Science in Mathematics with specialization in any of the following areas:

- Pure Mathematics
- Applied Mathematics
- Statistics

Entry Requirements

Bachelor of Science in Computer Science

4 year Programme

- A minimum of C+ mean grade in the Kenya Certificate of Secondary Education or its equivalent with at least a C plain in Mathematics **OR** a principal pass in Mathematics or Physics in the Kenya Advanced Certificate of Education or its equivalent.
- Holders of a two year diploma in a relevant area from a recognized institution with at least a mean grade of C (plain) in the Kenya Certificate of Secondary Education or its equivalent

3 year Programme

- At least two principal passes, one of which must be in either Mathematics or Physics, in the Kenya Advanced Certificate of Education or GCE A-level or their equivalent.
- 2 – year Diploma in a relevant area from a recognized institution.

2 year Programme

- A Higher National Diploma in Computer Science examined by the Kenya National Examination Council or its equivalent.

NB: Internal Diplomas given by government institutions other than National Polytechnics will be required to be equated by the Kenya National Examination Council to be recognized.

- Holders of IMIS ordinary diploma with a minimum of C (plain) mean grade and a C plain in Mathematics can be admitted in the 4-year programme.
- Holders of IMIS Higher Diploma can be admitted in the 3-year programme.

Bachelor of Science in Mathematics, Chemistry, Biology and Physics

4-year Programme

- A minimum of C+ mean grade in the Kenya Certificate of Secondary Education or its equivalent with at least a C plain in the chosen subject and at least a C- (minus) in Mathematics for those not taking Mathematics
- A principal pass in the chosen subject in the Kenya Advanced Certificate of Education or GCE A-level or their equivalent
- One year diploma from a recognized institution with at least a credit pass in the subject of choice and at least a mean grade of C (plain) in the Kenya Certificate of Secondary Education or its equivalent

3 – year Programme

- At least two principal passes, one of which must be in the subject of choice, in the Kenya Advanced Certificate of Education or GCE A-level or their equivalent.
- Advanced diploma in a related area with at least a mean grade of C (plain) and at least of a C plain in the subject of choice in the Kenya Certificate of Secondary Education or its equivalent.

2 – Year Programme

- A Higher National Diploma in a relevant area examined by the Kenya National Examination Council or its equivalent.

MASTER OF SCIENCE PROGRAMMES

- A Bachelors Degree in a relevant area with at least an Upper Second Class Honours from a recognized university.
- A Bachelors Degree from a recognized University with a minimum of Lower Second Class Honours and at least 2 years work experience in a relevant area OR
- Any other qualification accepted by the University Senate as equivalent to any of the above.

CENTRE FOR SOCIAL JUSTICE & ETHICS

- **Bachelor of Church Management and Leadership**

Minimum Admission Requirements

- Kenya Certificate of Secondary Education with a minimum mean grade of C+ or the equivalent, OR
- Kenya Advanced Certificate of Education with a minimum of 2 principal passes and a subsidiary pass or the equivalent.

Faculty of Theology

Ecclesiastical/Canonical Degrees

1. **Baccalaureate in Sacred Theology (STB)**
2. **Licentiate in Sacred Theology (STL) with specialization in any of the following:**

• Biblical Theology	• Sacred Liturgy
• Dogmatic Theology	• Spiritual Theology
• Moral Theology	• Canon Law
• Pastoral Theology	

3. **Doctorate in Sacred Theology (STD) with specialization in any of the areas as under the Licentiate in Sacred Theology.**

CIVIL DEGREES

Certificate Programme(s)

- Validated Certificate in Theological Studies

Diploma Programme(s)

- Diploma in Theological studies

Undergraduate Programme(s)

- Bachelor of Theology

POSTGRADUATE PROGRAMMES

- **Master of Theology with specialization in any of the following:**

• Biblical Theology	• Pastoral Theology
• Spiritual Theology	• Sacred Liturgy
• Moral Theology	• Canon Law
• Dogmatic Theology	

- **Doctor of Philosophy in Theology with specialization in any of the areas as under Master of Theology**

ENTRY REQUIREMENTS

CANONICAL / ECCLESIASTICAL DEGREES

Baccalaureate in Sacred Theology

- The Faculty accepts laity, religious and seminarians recommended by their ordinaries, superiors or employers.
- Kenya Certificate of Secondary Education with the minimum mean grade of C+ (Plus) or the equivalent; **OR**
- A Principal pass in the A-Levels in the Kenya Advanced Certificate of Education (A-Levels) or GCE A-Level or the equivalent
- Kenya Advanced Certificate of Education with a minimum of 2 principal passes or the equivalent; **AND**
- Proficiency in English and knowledge of one modern language. Language courses are organised for those who need them.
- Computer Literacy. A course is organised for those who need it; **AND**

In addition, a candidate must hold a Baccalaureate in Philosophy or a comparable Diploma.

Licentiate in Sacred Theology

- A holder of a Baccalaureate in Sacred Theology with at least a Magna cum Laude or a comparable academic degree.
- In exceptional cases, a holder of a Baccalaureate in Sacred Theology with Cum Laude, provided he/she can produce evidence of proven research ability.
- Basic knowledge of Latin, Biblical Greek and Hebrew. In addition, a candidate must have sufficient knowledge of at least one modern language besides English.
- Computer Literacy. A course is organized for those who need it.
- Applicants without a Baccalaureate but who have completed an undergraduate theology programme in an ecclesiastical institution will be admitted subject to a special admission examination.
- Other applicants with special cases will be admitted subject to a one-year upgrading certificate programme.

Licentiate in Canon Law

In conformity with the Decree of the Congregation for Catholic Education revising the order of studies in the Faculties and Departments of Canon Law, issued on 2nd September 2002, Licentiate in Canon Law will last for six semesters or three years, with effect from the beginning of the academic year 2003/2004.

Admission requirements

- Baccalaureate in Sacred Theology of at least *Magna cum Laude* or the equivalent.
- In exceptional cases, a holder of a Baccalaureate in Theology with *Cum Laude* provided he or she can produce evidence of proven research ability.
- Basic knowledge of Biblical Greek and Hebrew. In addition, a candidate must have sufficient knowledge of at least one modern language besides English.

Good knowledge of Latin. The Decree referred to above requires the study of Latin. Those without Latin background will have the opportunity to take intensive Latin course particularly in their first year.

Doctorate in Sacred Theology

- Licentiate in Sacred Theology of at least *Cum Laude* or the equivalent.
- Confidential letters from two academic referees on the applicant's competence.
- An interview with the Departmental Academic Board.
- Basic knowledge of Latin, Biblical Greek and Hebrew. In addition, a candidate must have sufficient knowledge of at least one modern language besides English.

Computer Literacy: Students are expected to have sufficient knowledge and good aptitude in using computers for their academic works. Those who lack computer literacy shall take the courses offered by the Faculty.

CIVIL PROGRAMMES

Admission requirements

Validated Certificate

- Kenya Certificate of Secondary Education with the minimum mean grade of C+ (Plus) or the equivalent **OR**
- A Principal pass in the A-Levels in the Kenya Advanced Certificate of Education (A-Levels) or GCE A-Level or the equivalent
- Kenya Advanced Certificate of education with a minimum of 2 principal passes or the equivalent **OR**
- Completion of preparatory year at CUEA (university graduates in appropriate disciplines may be exempted from the preparatory year).

DIPLOMA

- Kenya Certificate of Secondary Education with the minimum mean grade of C+ (Plus) or the equivalent **OR**

- A Principal pass in the A-Levels in the Kenya Advanced Certificate of Education (A-Levels) or GCE A-Level or the equivalent
- Kenya Advanced Certificate of Education with a minimum of 2 principal passes or the equivalent **OR**
- Completion of preparatory year at CUEA (university graduates in appropriate disciplines may be exempted from the preparatory year).

CIVIL DEGREES

Bachelor of Theology

- The Faculty accepts laity and religious who are recommended by their religious superiors or employers.
- Kenya Certificate of Secondary Education with the minimum mean grade of C+ (Plus) or the equivalent **OR**
- A Principal pass in the A-Levels in the Kenya Advanced Certificate of Education (A-Levels) or GCE A-Level or the equivalent
- Kenya Advanced Certificate of Education with a minimum of 2 principal passes or the equivalent; **AND**
- In addition, he/she must hold a Bachelor's Degree in Philosophy or a comparable Diploma.
- Applicants without the latter will undergo a Pre-University Programme at Marist International Centre before admission to the Bachelor's programme.

Master of Theology

- Bachelor of Theology of at least Upper Second Class Honours or the equivalent.
- Languages required and the areas of specialisation are the same as for the Licentiate in Theology.

Doctor of Theology (PhD)

- Master of Theology of at least Lower Second Class Honours or the equivalent.

The other requirements are the same as for the Ecclesiastical Doctorate (STD).

Faculty of Education

1. Bachelor of Education in Arts (Full Time and School Focused) with the following combinations

- Geography/Social Education and Ethics (Non- Kenyans)
- History/Social Education and Ethics (Non- Kenyans)
- History/Christian Religious Education
- Geography/Christian Religious Education
- English/Christian Religious Education(Non - Kenyans)

- English/Literature in English
- History/Geography
- Christian Religious Education/Social Education and Ethics (Non- Kenyans)
- Kiswahili/History
- Kiswahili/Geography
- Kiswahili/Christian Religious Education

2. Bachelor of Education in Science (Full time and school Focused) with the following combinations:

• Mathematics/Geography	• Physics/Chemistry
• Double mathematics	• Chemistry/Biology
• Mathematics/Economics	• Mathematics/Physics
• Geography/Physics	• Mathematics/Chemistry
• Geography/Biology	• Physics/Biology
• Geography/Chemistry	• Computer Science/Mathematics

3. *Postgraduate Diploma in Education (PGDE)*

4. *Master of Education (Full time, Evening and Holiday) with specialization in any of the following areas:*

- Curriculum studies
- Research and evaluation
- Educational Administration and Planning

5. *Doctor of Philosophy in Education with specialization in any of the following areas :*

- Educational Research and Evaluation
- Educational Administration and Planning
- Curriculum studies

Entry Requirements

Bachelor of Education

4 Year Programme

- Kenya Certificate of Secondary Education with a minimum mean grade of C+ and a minimum of grade C plain in the subject combination or the equivalent;
- A Principal pass in the Kenya Advanced Certificate of Education (A-Levels) or GCE A-Level and a minimum of a credit in the subject combination or the equivalent;
- P1 Certificate holders with a C plain minimum mean grade in the Kenya Certificate of Secondary Education or the equivalent (**School Focused Only**)

3 Year Programme

- P1 Certificate holders with a C plain minimum mean grade in Kenya Certificate of Secondary Education (Full time)
- Diploma in Education (for school focused students) or 2 principal passes in the Kenya Advanced Certificate of Education or its equivalent.

2 Year Programme

- A Diploma in Education

NB:

- Untrained teachers with C+ who are currently teaching will be admitted into the school-focused programme.
- Transfer cases: Applicants must fulfil the minimum entry requirement to university in the respective countries. If the applicants did the Kenyan National Examinations, they must fulfil minimum entry requirements for admission at CUEA.
- Applicants with A-Level certificates and did KCSE MUST have at least a mean score of C plain.

POSTGRADUATE DIPLOMA IN EDUCATION

- A Bachelor Degree from a recognized university

MASTER OF EDUCATION

- A Bachelor of Education Degree with a minimum of an Upper Second Class Honours from a recognized university.
- In exceptional cases, a Bachelor of Education Degree with a Lower Second Class Honours from a recognized university with at least 5 years teaching experience.
- Any other qualification accepted by the university senate as equivalent to any of the above.

DOCTOR OF PHILOSOPHY IN EDUCATION

- A Master of Education Degree from a recognized university.

APPLICATION PROCEDURE

Application Fee of KShs. 2,000 in a banker's cheque made payable to The Catholic University of Eastern Africa, or by direct cash deposit in the University's account in any branch of the following banks: Commercial Bank of Africa (A/c No. 5-152580-004), Standard Chartered Bank (A/c No. 01080 44708600), Barclays Bank (A/c 073 2227733), Cooperative Bank (A/c 2905722200).

Application forms are available at the Admissions Office, The Catholic University of Eastern Africa, Langata Road, Nairobi or can be downloaded from the cuea **Website** www.cuea.edu .Duly completed forms with copies of academic certificates, transcripts and other testimonials with a non-refundable application fee's receipt/deposit slip of **Ksh. 2,000.00** should be submitted before **27th June 2008**.

NB:

- *The University accepts credit transfer from recognized institutions.*
- *Applications are processed after every month and once the available chances are full, any more applications received are put on the waiting list of August 2009 intake.*

ACCOMMODATION

There is limited residency (full board) on campus for the religious and lay women and private hostels whose management is private.

For applications and inquiries, contact:

The Admissions Office, The Catholic University of Eastern Africa, P.O. Box 62157, 00200 - Nairobi, Kenya. Fax: 254-2-891084, Tel: +254 (20) 891601/2/3/4/5/6, E-mail: admissions@cuea.edu, Website: www.cuea.edu